



“An automated time capture solution that runs on the desktop”

Time Assistant **Doesn't everyone need more time?**

With the vast amount of activities that busy professionals perform each day, it is not surprising that most people report that they cannot always capture their time no matter what software they use. With all the e-mails, phone calls, document creation, reviewing, editing and everything else, even the most resourceful person may not be able to track and record everything that they do in a day. How can someone remember all those essential details?

Traditional models do not always work and can be very time consuming. Recording notes, appointments, e-mails, phone calls on your mobile and other events do not always make it into the docket.

Key benefits

- Identifies potential time entries from day-to-day activities such as phone calls, e-mails, and more.
- Gives timekeepers one-click access to a list of potential time entries.
- Enhances firm revenue by maximizing billable hours and minimizing lost time.
- Improves the accuracy of time capture.
- Speeds time entry creation by automatically associating clients and matters to activities.
- Seamlessly creates time entries in Acumin.

So what is the answer?

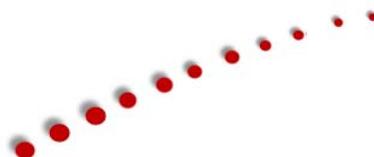
Acumin's Time Assistant: It is an automated time capture solution that runs on the desktop and instantly identifies potential missed entries, helps timekeepers and their assistants meet their billing targets, and maximize billable hours and revenues for the firm.

How does it work?

Dexco's Time Assistant automatically reconstructs a timekeeper's day with great detail, minimizing lost or unaccounted-for time. The system tracks timekeepers' usage and interaction with everyday systems like Microsoft Office, internet browsers, VOIP phones, document management systems, and anything else that time keeper's use on their desktop.

At any time, users can review any given day's activity in chronological or grouped order. Add notes, review entries, assign client matter files numbers, add or edit narrative and transmit time and notes directly to their Acumin timesheet.

With Time Assistant, you can easily reconcile your activities against existing entries on your Acumin timesheet and verify that all your billable activity has been captured, reviewed, and posted.



Key Features

- Access to key connectors such as Microsoft Exchange, Microsoft Office, or any application that runs on a desktop.
- Extracts vital information to pre-populate time card details.
- Merge multiple activities into a single time entry or merge an activity into an existing time record.
- Remove and delete all irrelevant activities.
- Connect a client and matter file to activity data.
- Reconcile existing time entries to found time activities.
- View and edit onscreen
- Includes both passive and active monitoring of systems.
- Categorize activities with easy to review, searchable classifications.

Find out more at:

www.dexco.com



What is included?

- Time Assistant Software,
- Implementation and installation
- Configuration of base connectors
- Acumin Connector Agent
- Free training webinar scheduled every month

Questions?

Call us toll-free at 1 800 349 7371 or direct dial +1 514 393 1400.



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About Dexco Corporation

For over 40 years, Dexco remains a leading global provider of law-firm specific ERP solutions and related services. Using a best-in-class approach to technology, our business model offers our client base continued ingenuity, exclusivity and reliability from our products and services, supporting a powerful database platform for a comprehensive and effective solution. This industry-specific harmonization of both product and services optimize the implementation of emerging technologies as well as business trends for a growing client base spanning across Europe, North America, Central America and the Caribbean.